



Flat Rock Playhouse, the State Theatre of North Carolina, enriches lives through the art of theatre by nurturing talent, inspiring creativity, and encouraging growth.

Founded in 1952 as the Vagabond School of the Drama by the Vagabond Players, this mission builds on the Vagabond legacy of excellence in production, education, life-long learning, and a unique family bond that extends to its community of patrons, supporters, and partners – the Vagabond family spirit.

Flat Rock Playhouse is a 501(c) (3) non-profit charitable organization.

JOB DESCRIPTION

Job Title: Props Artisan
Salary & Benefits: \$13.00 per hour (plus overtime after 40 hours)
Eligible for Insurance and PTO Benefits after 90 days
Shared, dorm style housing provided
Department: Props
Reports to (Position): Props Manager

Dates of Employment: May 5 - October 5, 2025

SUMMARY: Under the direction of the Props Manager, the Props Artisan assists in the realization and procurement of all prop elements for FRP productions and works closely with stage management as run crew on assigned productions. There is potential for cross training in other production disciplines, master classes and professional development opportunities through the season

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Construct, refurbish, paint, upholster and maintain props
- Participate in load in and strike of shows
- Serve as run crew on assigned productions
- Complete required parking shifts during show runs along with other staff as assigned by management
- May assist in other production areas from time to time as availability and skill sets allow.

EDUCATION AND EXPERIENCE:

- Bachelor's Degree in theatre/related field, or degree in progress preferred.
- Required: High school diploma or equivalent.

SKILLS AND KNOWLEDGE REQUIRED:

- Basic knowledge of props construction and repair, including basic sewing, painting techniques and use of power tools
- Ability to work well alone or in a group
- Ability to work under stressful situations
- Able to work for long hours
- Problem solving and communication skills
- Flexibility in schedule, ability to work shifted and overnight schedules
- Able to perform basic shop skills (i.e. climbing a ladder, able to lift 50 pounds, able to stand on feet for extended periods of time, etc.)
- Organized and personable

The description of the position in this document is representative and not exhaustive. Regular collaboration between shops in the production department and the wider organization is expected. Duties and responsibilities may shift with organizational needs.



Props Artisan Job Description (cont.)

Flat Rock Playhouse is making every effort for the health and safety of the acting company, volunteers, staff, and patrons following the COVID-19 pandemic. Along with following any Federal, State, and Local mandates, Flat Rock Playhouse encourages full vaccination against COVID-19.

Flat Rock Playhouse strives to create a diverse and inclusive environment. All candidates will receive consideration without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, disability or age. Candidates should demonstrate empathy, flexibility, and a strong commitment to building diverse teams. BIPOC and LGBTQIA+ individuals are encouraged to apply.

Revised 12/8/25